



Phone: (404) 350-1633  
Fax: (404) 351-4816

[StatusHome.org](http://StatusHome.org)

March 1, 2026

Subject: Request for Proposals – Audit Services, Single Audit, and Form 990 Preparation

Dear Prospective Proposer,

Status: Home invites qualified Certified Public Accounting firms to submit proposals to provide independent audit services, Single Audit services in accordance with Uniform Guidance (2 CFR Part 200), and preparation of IRS Form 990 for our organization.

Status: Home is a nonprofit organization located in Atlanta, Georgia, dedicated to providing affordable, supportive housing for metro Atlanta's most vulnerable residents, particularly individuals living with or impacted by HIV. As a federally funded nonprofit organization with an annual operating budget of approximately \$9.3 million, we are required to conduct an annual financial statement audit and Single Audit in accordance with applicable federal regulations.

Through this Request for Proposal (RFP), Status: Home seeks to engage a qualified CPA firm with demonstrated experience in nonprofit auditing, federal grant compliance, and Single Audit requirements. The selected firm will work closely with our management team and Board of Directors to ensure a high-quality, transparent, and compliant audit process.

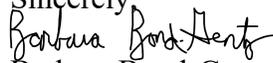
The anticipated engagement will cover the fiscal year ending June 30, 2026, with the intention of establishing a three-year agreement, with the option to renew for up to two additional years subject to satisfactory performance and Board approval.

The complete RFP document outlines the scope of services, proposal requirements, evaluation criteria, and submission instructions. Interested firms should submit their proposals electronically in PDF format no later than **April 3, 2026**.

Please direct all questions and submit proposals to:

Barbara Bond-Gentry  
Chief Financial Officer  
Status: Home  
Email: [barbara@stathome.org](mailto:barbara@stathome.org)

We appreciate your interest in supporting the mission of Status: Home and look forward to reviewing your proposal.

Sincerely,  
  
Barbara Bond-Gentry  
Chief Financial Officer  
Status: Home

# REQUEST FOR PROPOSAL (RFP)

## Audit Services, Single Audit & Form 990 Preparation

Issued by: Status: Home

Location: Atlanta, Georgia

RFP Issue Date: March 1, 2026

Proposal Due Date: April 3, 2026

Anticipated Award Date: May 15, 2026

Primary Contact: Barbara Bond-Gentry, CFO, Barbara@statushome.org

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## 1. Organizational Overview

**Status: Home** is a nonprofit organization based in Atlanta, Georgia. Our mission is to provide affordable, supportive housing for metro Atlanta's most vulnerable, particularly those living with or impacted by HIV.. We are a 501(c)(3) organization and receive funding from a combination of federal, state, local, and private sources.

### Key Organizational Information:

- Fiscal Year End: June 30, 2026
- Annual Operating Budget: \$9,322,000
- Federal Funding (Current FY): \$7,500,000
- Number of Employees: 32
- Accounting Basis: Accrual
- Accounting Software: MIP Abilla

We are required to undergo a **Single Audit under Uniform Guidance (2 CFR Part 200)** due to federal funding thresholds.

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## 2. Scope of Services Requested

Status: Home is seeking proposals from qualified CPA firms to provide the following services:

### A. Annual Financial Statement Audit

- Audit of financial statements in accordance with:
  - Generally Accepted Auditing Standards (GAAS)
  - Government Auditing Standards (Yellow Book), if applicable
- Issuance of:
  - Independent Auditor's Report
  - Required communications to the Board
  - Management Letter (if applicable)

## **B. Single Audit (Uniform Guidance)**

- Audit in accordance with 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards)
- Preparation of:
  - Schedule of Expenditures of Federal Awards (SEFA)
  - Schedule of Findings and Questioned Costs
  - Data Collection Form submission support (if applicable)
- Assistance with Federal Audit Clearinghouse submission

## **C. Form 990 Preparation**

- Preparation of IRS Form 990
- Review of governance disclosures with management
- Electronic filing support
- Coordination with audit timelines

## **D. Additional Services**

- Advisory services related to internal controls
  - Board presentation of audit results
  - Technical guidance on compliance and regulatory matters
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# **3. Engagement Period**

We anticipate entering a three year agreement for the fiscal year ending June 30, 2026, with the option to renew for up to 2 additional years, subject to Board approval and satisfactory performance.

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# **4. Proposal Requirements**

Firms responding to this RFP should include the following information:

## **A. Firm Qualifications**

- Overview of the firm (history, size, locations)
- Experience auditing nonprofit organizations
- Experience conducting Single Audits
- Experience with organizations of similar size and funding complexity
- Peer review report (most recent)
- Confirmation of independence

## **B. Engagement Team**

- Names and qualifications of key personnel assigned
- Years of nonprofit and Single Audit experience
- Expected level of partner involvement

### **C. Relevant Experience**

- Description of at least three nonprofit clients (preferably in Georgia)
- Experience with federally funded programs
- References (name, organization, contact information)

### **D. Audit Approach & Timeline**

- Proposed audit methodology
- Expected timeline from planning to final issuance
- Key milestones
- Deliverables

### **E. Fee Proposal**

- Detailed fee breakdown:
    - Financial statement audit
    - Single Audit
    - Form 990 preparation
    - Out-of-scope hourly rates
  - Multi-year pricing (if available)
  - Billing structure and payment schedule
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## **5. Evaluation Criteria**

Proposals will be evaluated based on:

- Demonstrated nonprofit and Single Audit expertise
- Experience with federally funded organizations
- Qualifications of engagement team
- Proposed audit approach and timeline
- Cost competitiveness
- References and peer review results

Status: Home reserves the right to request interviews with finalist firms.

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## **6. Submission Instructions**

Proposals must be submitted electronically in PDF format to:

**Barbara Bond-Gentry**

Status: Home,

Email: [barbara@statishome.org](mailto:barbara@statishome.org)

Phone: 404 567-8180

Deadline: April 3, 2026

Late submissions may not be considered.

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## **7. Additional Information**

- Status: Home reserves the right to reject any or all proposals.
- All costs incurred in preparation of a proposal are the responsibility of the responding firm.
- Selected firm must provide proof of professional liability insurance.